

Secure Rural Schools & Community Self-Determination Act of 2000 (County Safety Net Legislation / HR 2389)

Application Process for Discretionary Funds



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Apply online at placer.ca.gov



COUNTY EXECUTIVE
COUNTY OF PLACER

August 2004

Dear Interested Party:

In 2000, Congress passed the “*Secure Rural Schools and Community Self-Determination Act*,” commonly referred to as the County Safety Net legislation (Public Law 106-393).

This law provides new funds into counties receiving payments for National Forest timber sales beginning in fiscal year 2001 and ending in fiscal year 2006. It also allows counties to receive enhanced payments and designate a percentage of those payments for forest or county projects, in addition to the traditional uses of schools and roads.

In September, 2001, the Placer County Board of Supervisors allocated \$35,000 annually for discretionary Title III projects. As of today, none has been spent and we have \$85,000 for consideration as a FY 2004-05 expenditure.

This application packet provides the necessary forms and information to help you submit an application for funding by November 2004. After the required 45-day public notice period, the Board of Supervisors will select projects for funding at a public hearing.

You can apply using the attached forms, or go **to placer.ca.gov to apply on-line**. We look forward to reviewing your request.

Application of Title III Funds to Discretionary Projects

Title III Payments

- ❖ Payments for federal FY 2004 are projected to be available beginning November, 2004.

Title III: County Projects

- ❖ Title III projects must be proposed pursuant to a 45-day comment period, at the beginning of which the county publishes a project description in local publications of record. Title III projects may include expenditures for:
 - ❖
 1. Search, rescue and emergency services on federal lands.
 2. Staffing of community services work performed on federal lands.
 3. Forest related after-school educational opportunities.
 4. Fire prevention and county wildfire planning.
 5. Matching funds for urban/community forestry programs under the Cooperative Forestry Assistance Act of 1978.
- ❖ The Board of Supervisors will be inviting applications from various federal, state, county and non-profit organizations.
- ❖ A review panel will recommend projects for funding to the Board of Supervisors.
- ❖ Selected projects will receive reimbursement for expenses upon submission of an itemized invoice to the county.
- ❖ There is no maximum amount per application.

Timeline

August 2nd	Acceptance of Application Notices Released
August 16 th	Deadline for applications (must be received by 5:00 p.m., no postmarks accepted)
August 31st	Proposals published in the Auburn Journal
October 15th	End of 45-day comment period
November 2nd	Board of Supervisors selects projects

Discretionary Project Limitations and Authorized Uses

The language quoted below in the five categories is taken directly from the provisions of Title III of PL 106-393. Emphasis has been added to certain words or phrases to highlight particularly restrictive aspects of the law.

1: SEARCH, RESCUE AND EMERGENCY SERVICES

Reimbursement for all documented costs incurred and **paid** for by a county or county sheriff's department for "search and rescue and other emergency services, including firefighting, **performed on federal lands.**" "Federal lands" is defined in the statute for this and all other purposes to mean only lands within the National Forest system (excluding National Grasslands). A program which would qualify for reimbursement under this category would include, but is not limited to, the Sheriff's department's cost of responding to search and rescue missions on **federal lands.**

2: COMMUNITY SERVICE WORK CAMPS

Reimbursement for all or part of the costs "incurred by the county to pay the **salaries and benefits** of county employees who supervise adults or juveniles performing mandatory community services on **federal lands.**"

3: FOREST RELATED EDUCATIONAL OPPORTUNITIES

A county may use Title III funds for part or all of the cost incurred and paid for by a county "to establish and conduct forest-related **after-school** programs." Suggestions for possible programs within this category include but are not limited to:

- ❖ Work/education programs to teach participants how to properly construct, maintain or improve trails and other facilities in the forest.
- ❖ Educational programs establishing or utilizing forestry interpretive centers.
- ❖ Programs used to provide experiences to children and adults related to forest education.

Note that these programs can be for children or adults and can be conducted on or off school campuses. The primary restrictions are that the educational programs be forestry related and not be included as part of the curriculum during the school day.

4: FIRE PREVENTION AND COUNTY PLANNING

Funding to cover county costs for (1) "efforts to **educate homeowners** in fire-sensitive ecosystems about methods in home siting, home construction, and home landscaping and maintenance that can **increase the protection of people and property from wildfires**"; and (2) "planning efforts to reduce or mitigate the impact of development [that occurs on nonfederal lands] if such development might have an impact on **adjacent federal lands and** [planning] to increase the protection of people and property from wildfires."

Programs that might qualify for reimbursement under this category would include, but are not limited to:

- ❖ Any planning that enhances the protection of people or property from wildfires.
- ❖ Land-use or construction planning intended to reduce the impacts of construction or development on resources located on nearby federal lands.

5: COMMUNITY FORESTRY

A county may use Title III funds "towards non-federal cost-share requirements of section 9 of the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. 2105)."

Placer County FY 04/05 Priorities

For this funding cycle, the County has established the following priorities:

1. Project applications that support public/private partnerships for the Placer Legacy and are consistent with the implementation of the goals and objectives of the Placer Legacy program while meeting the intent of the Federal funding guidelines.
2. Project applications that have the objective of reducing hazardous fuels from around residences and public facilities located in very high fire hazard areas.
3. Project applications that are designed to meet the objective of conducting residential and public facility inspections in accordance with California Public Resources Code 4291 with special emphasis on areas that are within a high fire hazard area.
4. Project applications that fund fire mitigation planning efforts designed to reduce fuel levels in vulnerable communities with special focus on supporting efforts designed to secure additional Federal funding for fuels reduction efforts.
5. Project applications that have as an objective the education of residents on living in a high fire hazard area. Applications for this priority should clearly show how the applicant has been successful with education programs in the past and should be able to provide objective evidence of how their education programs have resulted in improved fire safety within their community.

Instructions for Completing the Application

I. Project Budget Sheet

The project budget sheet is designed to show the amount requested and how you would spend it. The format requires that you show the entire budget for the proposed project, the portion of it requested from Title III funds and support from other sources.

In addition to filling out the forms, please submit a narrative of no more than two pages detailing any items in the budget that are not self-explanatory. The instructions that follow make reference to the kind of information you should include in the narrative.

Revenue

Committed – Approved grant funds from all sources, including funds anticipated from planned giving.

Pending – In the column for “Other Cash Funds” show the total of grant and contract awards anticipated from all other sources. In your narrative, list whom you are requesting funds from and the amounts. Estimates of cash donations may be included in this category.

Proposed – Grant applications and other sources of revenue that will be applied for in the future.

In-Kind – Non-cash contributions, such as the value of donated materials and supplies or the value of the use of space and equipment. Also include the market value of professional services donated to the program (legal, accounting, educational, media/advertising), i.e., the estimated number of hours times the professional hourly rate for each type of service. The value of estimated volunteer hours should be included and itemized, calculated at \$12.55 per hour.

Expenses

The expense section of these worksheets is broken down into three main categories: Personnel, Materials and Services, and Capital Expenditures.

Personnel

Application Page 14 is a separate worksheet for reporting your anticipated personnel costs. Carry the totals from that worksheet forward to the Program Budget worksheet.

Materials and services

List in this section all your operating expenses for this program.

Contract services – Amounts paid to individuals or companies who are not your employees. List each contractor separately and include in your narrative what services the contractor(s) will perform.

Administrative costs (used by some, but not all, organizations) – Expenditures charged against all programs an agency operates. For example, if your program is a branch office of a larger agency and some of the costs of that agency are charged to your program, they

are indirect costs. If used, describe how this cost is calculated (actual or formula).
Administrative costs should not be duplicated under any other line item.

Capital expenditures – If requesting funds for capital items, include an explanation in the narrative as to why the item is necessary for successful operation of the program.

II. Statement of Assurances

This statement must be signed by the Executive Director or an authorized individual for your organization or agency.

PLACER COUNTY PROJECT APPLICATION 2004-05

Project Name:

Amount Requested:

Title III Category (1-5):

Organization Name:

Address:

City, County, Zip:

Contact Name:

Phone:

Fax:

E-mail:

Please check applicable boxes:

Public Entity

Non-profit *please answer question A*Other (explain) *please answer question A*

Received Placer County Title III in prior years

New Placer County project

Currently receives Placer County general funds
for this project**A. Describe your organizational structure, staffing level, and capacity to monitor, track and report on contracts:****List project partners:** (use additional pages if necessary)

Name	Level of Involvement	Contribution

Answers to question A are not included in the following 4-page limit.

Please respond to the following questions limiting answers to 4 pages in 12pt font with 1" margins.

1. Give a Summary of the Proposed Project:

(Include citation of research showing activities to be best practice.)

2. Describe Project Activities:**3. Describe Project Outcomes:****4. How will proposal meet project goals:****5. How is the project in the public interest:****6. How does the project benefit federal lands/natural resources:****7. How does the project link to the Placer County goals:****NO APPLICATIONS ACCEPTED after 5:00 p.m., August 16th.****Postmarks NOT ACCEPTED.**

PROJECT NAME:				FORM 2
Summary Budget				
November 1, 2004 through September 30, 2005				
Expenses				
		Placer County Title III	Other Cash Funds	Total Budget
Personnel				
Materials and Services				
Capital Expenditures				
Other				
TOTAL EXPENSES		\$0.00	\$0.00	\$0.00

Revenues				
Committed				0.00
Pending				0.00
Proposed				0.00
<i>Subtotal</i>		0.00	0.00	0.00
In-Kind				0.00
TOTAL REVENUES				\$0.00

Detail Budget Expenses				
November 1, 2004 through September 30, 2005				
		Placer County Title III	Other Cash Funds	Total Budget
PROGRAM BUDGET				

Expenses:				
Personnel				
Paid staff - salaries/wages and fringe benefits				0.00
Total Personnel		\$0.00		\$0.00
Materials & Services				
Accounting and legal				0.00
Supplies-office 1				0.00
Supplies-program1				0.00
Telephone				0.00
Postage and shipping				0.00
Occupancy (rent, utilities, etc.)				0.00
Equip rental and maintenance				0.00
Printing and publications				0.00
Insurance				0.00
Dues - Local affiliations				0.00
Dues - National affiliations				0.00

Travel - General (include mileage, lodging, meals)				0.00
Conferences, conventions & meetings (include air fare, registration fees, associated mileage, lodging, meals)				0.00
Client Scholarships/Direct Payments (specify)				0.00
Contract services/subcontracts (specify):				0.00
Administrative costs1				0.00
Misc./Other				0.00
Total Materials & Services		\$ -	\$ -	\$ -

Capital Expenditures				
Total Capital Expenditures		\$ -	\$ -	\$ -
Total Expenses		\$ -	\$ -	\$ -
Total Program Budget		\$0.00	\$0.00	\$0.00

Personnel Detail Expenses				
Salaries and Wages		November 1, 2004 through September 30, 2005		
Position- (Please abbreviate if need to maintain confidentiality)	FTE	Placer County Title III	Other Cash Funds	Total Budget
Total Salaries & Wages		\$0.00	\$0.00	\$0.00

Statement of Assurances

The undersigned attests that the information provided to determine project eligibility is true and accurate to the best of his/her knowledge. The undersigned further attests that s/he has the authority to represent his/her organization in all phases of this Request for Proposal (grant application) process. Finally, the undersigned understands that any false or substantially incorrect statements may disqualify this proposal from further consideration, or be a cause for termination of any further contract.

If this proposal is selected for funding, the undersigned provides assurances on behalf of his/her organization that the organization will comply with the General Conditions and Special Conditions in its contract with Placer County.

The organization will also comply with all applicable federal, state, county, and local statutes, rules, and funding criteria governing service, facilities, and operations. Finally, the organization will submit all required reports, documents, and forms within the allotted time for their submission.

Litigation Status: Is your organization currently involved in, or does it have pending, any legal actions related to the operation of any of your current or proposed programs?

Yes

No

If yes, please attach explanation.

Signature

Date

Typed name and title

Typed name of organization